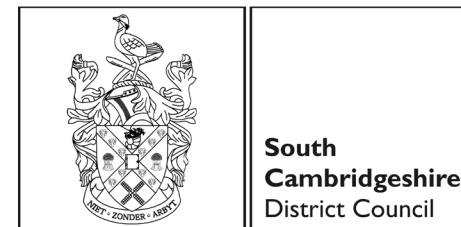


SOUTH CAMBRIDGESHIRE DISTRICT COUNCIL

FORWARD PLAN FROM 2 JANUARY 2009

This Plan contains matters which the Leader of the Council believes either will be considered by Council and / or Cabinet or be subject to Key Decisions by Portfolio Holders and Officers.



The Decision Makers

The members of the Council's executive are:

Leader of the Council

Councillor Ray Manning

Portfolio Holders

Deputy Leader and Housing

Environmental Services

Finance

New Communities

Planning

Policy, Information and Communications

Staffing

Councillor Simon Edwards

Councillor Mrs Sue Ellington

Councillor Tony Orgee

Councillor Dr David Bard

Councillor Nick Wright

Councillor Tim Wotherspoon

Councillor Mark Howell

Where a decision is recorded as to be made by the Cabinet, its membership includes all of the above. Decisions will be made collectively by those members of the Cabinet present at the relevant meeting.

Where a decision is recorded as to be made by an individual councillor, the decision will be made in their capacity as the relevant Portfolio Holder.

Where a decision is recorded as to be made by an officer, the name and title of that person will be stated.

Where a decision is recorded as to be made by Council, the decision will be made collectively by those present of all 57 councillors, sitting as the full Council.

Contact Information

To contact an officer, send an e-mail to forename.surname@scams.gov.uk or call 08450 450 500 and ask to speak to that officer.

Key and other decisions expected to be made, and issues to be considered during the four months from 2 January 2009

| Issue Key Decision? | Decision Maker | Timetable | Consultations | Portfolio Holder and Contact Officer | Documents submitted to the decision maker |
|---|--|--------------------------------------|---|--|--|
| Listed Buildings: Works to or Affecting the setting of Supplementary Planning Document (SPD) Key | Planning and New Communities Joint Portfolio Holders' meeting (Approval for consultation) Cabinet (Adoption of SPD) | 13 January 2009 16 April 2009 | Public consultation subject to Portfolio Holder agreement | New Communities Portfolio, Planning Portfolio Barbara Clarke, Conservation Assistant, Stacey Weiser-Jones, Historic Buildings Officer | Report and consultation documents Report, results of public consultation, preferred sites |
| Landscape and Guidance for Development Sites Supplementary Planning Document (SPD) Key | Planning and New Communities Joint Portfolio Holders' meeting (Approval for consultation) Cabinet (Adoption of SPD) | 13 January 2009 16 April 2009 | Public consultation subject to Portfolio Holder agreement | New Communities Portfolio, Planning Portfolio David Hamilton, Landscape Design Officer | Report and consultation documents Report, results of public consultation, preferred sites |
| Biodiversity Supplementary Planning Document (SPD) Key | Planning and New Communities Joint Portfolio Holders' meeting (Approval for consultation) Cabinet (Adoption of SPD) | 13 January 2009 16 April 2009 | Subject to Portfolio Holder agreement | New Communities Portfolio, Planning Portfolio Rob Mungovan, Ecology Officer | Report and consultation documents Report and SPD |

| Issue Key Decision? | Decision Maker | Timetable | Consultations | Portfolio Holder / Contact Officer | Documents submitted to the decision maker |
|---|--|---|---|--|--|
| South Cambridgeshire Design Manual / Guide: Streetscape Design in New Developments Key | Planning and New Communities Joint Portfolio Holders' meeting Cabinet | 13 January 2009 June 2009 (date tbc) | | New Communities Portfolio David Bevan, Conservation Manager | Report and consultation documents Report and Policy |
| Developments affecting Conservation Areas Supplementary Planning Document (SPD) Key | Cabinet (SPD relating to new developments in Conservation Areas) | 15 January 2009 | Planning and New Communities Portfolio Holders' agreed the draft document for public consultation (May 2008) Public consultation | New Communities Portfolio, Planning Portfolio Gareth Jones, Corporate Manager, Planning & Sustainable Communities | Report, results of public consultation |
| Trees and Development Sites Supplementary Planning Document (SPD) Key | Cabinet (Adoption of SPD relating to works to protected trees) | 15 January 2009 | Planning and New Communities Portfolio Holders' agreed the draft document for public consultation (May 2008) Public consultation | New Communities Portfolio, Planning Portfolio Rosalind Richardson, Trees and Landscape Officer | Report, results of public consultation |
| Provision for Open Spaces Supplementary Planning Document (SPD) | Cabinet | 15 January 2009 | New Communities Portfolio Holder agreed draft document for public consultation in May 2008 | New Communities Portfolio Jane Thompson, Cultural Services | Report, results of public consultation |

| Issue Key Decision? | Decision Maker | Timetable | Consultations | Portfolio Holder / Contact Officer | Documents submitted to the decision maker |
|--|-----------------------|------------------|--|---|--|
| Key | | | Public consultation | Manager, Jonathan Dixon, Principal Planning Policy Officer (Transport) | |
| Public Art Supplementary Planning Document (SPD) Key | Cabinet | 15 January 2009 | New Communities Portfolio Holder agreed the draft document for public consultation (May 2008) Public consultation | New Communities Portfolio Alison Talkington, Senior Planning Policy Officer, Andy O'Hanlon, Arts Development Officer | Report, results of public consultation |
| Cabinet Meeting Schedule 2009-2010 Non-Key | Cabinet | 15 January 2009 | | Leader of Council Maggie Jennings, Democratic Services Officer | Report |
| Economic Downturn - Support in South Cambridgeshire Non-Key | Cabinet | 15 January 2009 | | Finance Portfolio Jackie Sayers, Scrutiny Development Officer | Report |
| Efficiencies Update Non-Key | Cabinet | 15 January 2009 | | Finance Portfolio Rob Bridge, Corporate Manager, Finance and Support Services | Report |

| Issue Key Decision? | Decision Maker | Timetable | Consultations | Portfolio Holder / Contact Officer | Documents submitted to the decision maker |
|--|----------------------------------|--|---|---|---|
| Housing Revenue Account (HRA) Business Plan 2009/2010 - 2013/14 Key | Cabinet Council | 15 January 2009 29 January 2009 | Housing Portfolio in April 2009 | Housing Portfolio Stephen Hills, Corporate Manager, Affordable Homes | Report and Business Plan |
| Air Quality Strategy Key | Environmental Services Portfolio | 27 January 2009 | Executive Management Team, 24 September 2008 | Environmental Services Portfolio Susan Walford, Environmental Health Officer (Scientific) | Report and Strategy |
| Members' Allowances for 2009-2010 Non-Key | Council | 29 January 2009 | Independent Remuneration Panel meeting, 24 October 2008 | Leader of Council Maggie Jennings, Democratic Services Officer | Report including Independent Remuneration Panel's recommendations |
| Housing Futures: Consideration of Offer Document Key | Council | 29 January 2009 | Tenant Participation Group (TAG), Transfer Advisory Group (TAG), Homes & Communities Agency, Communities & Local Government (CLG) Housing Portfolio Holder, January 2009 | Housing Portfolio Steve Hampson, Executive Director | Report and draft formal consultation document |

| Issue Key Decision? | Decision Maker | Timetable | Consultations | Portfolio Holder / Contact Officer | Documents submitted to the decision maker |
|---|---|--|---|--|---|
| | | | South Cambridgeshire Village Homes Shadow Board, January 2009 | | |
| Local Government Framework (LDF) - Site Specific Policies Development Plan Document - Meeting a Housing Shortfall Key | Cabinet, Council - Local Development Framework (LDF) Special Meeting | February 2009 (date tba) | New Communities Portfolio Holder, 6 October 2008 Council – special meeting (date tbc) | New Communities Portfolio Keith Miles, Planning Policy Manager | Report, results of public consultation, preferred sites |
| Integrated Business Monitoring Report and Update on Financial Position - Sep - Dec 2008 Non-Key | Cabinet | 12 February 2009 | Scrutiny Monitors at Portfolio Holders' meetings (dates tbc) | Finance Portfolio Ian Salter, Performance Improvement Officer, Graham Smith, Best Value and Management Accountant | Report for information only |
| Re-assessment of the Medium Term Financial Strategy Key | Cabinet Council | 12 February 2009 26 February 2009 | | Finance Portfolio Greg Harlock, Chief Executive | Report |
| Housing Rents and Service Charges | Cabinet Council | 12 February 2009 26 February 2009 | | Housing Portfolio Gwynn Thomas, | Report |

| Issue Key Decision? | Decision Maker | Timetable | Consultations | Portfolio Holder / Contact Officer | Documents submitted to the decision maker |
|---|------------------------|--|---|--|--|
| Key | | | | Principal Accountant (Housing) | |
| Capital & Revenue Estimates, Council Tax & Prudential Indicators Key | Cabinet Council | 12 February 2009 26 February 2009 | Scrutiny & Overview Committee, 5 February 2009 | Finance Portfolio Adrian Burns, Head of Accountancy, Greg Harlock, Chief Executive | Report |
| Community Safety 3- year Rolling Plan Key | Cabinet Council | 12 February 2009 26 February 2009 | Scrutiny & Overview Committee, 8 January 2009 Crime & Disorder Reduction Partnership, 29 January 2009 | Leader of Council Philip Aldis, Community Safety Officer | Report and Plan |
| Swavesey Byways Rate Non-Key | Council | 26 February 2009 | Swavesey Byways Advisory Group | Environmental Services Portfolio Pat Matthews, Drainage Manager | Report |
| Local Area Agreement (LAA) Annual Refresh Non-Key | Cabinet | 12 March 2009 | Local Strategic Partnerships Board, 23 February 2009 Cambridgeshire Together (date tbc) | Leader of Council Gemma Barron, Partnerships Manager | Report |

| Issue Key Decision? | Decision Maker | Timetable | Consultations | Portfolio Holder / Contact Officer | Documents submitted to the decision maker |
|---|------------------------|------------------------------------|---|--|--|
| Air Quality Action Plan Key | Cabinet | 12 March 2009 | Environmental Services Portfolio Holder, 6 November 2008 (approval of Plan for consultation purposes) | Environmental Services Portfolio Susan Walford, Environmental Health Officer (Scientific) | Report and Plan |
| Investment Strategy Key | Cabinet | 12 March 2009 | | Finance Portfolio Adrian Burns, Head of Accountancy | Report and Strategy |
| Community Engagement Strategy Key | Cabinet | 12 March 2009 | Executive Management Team, 25 June 2008 Scrutiny & Overview Committee, 5 February 2009 | Leader of Council Gemma Barron, Partnerships Manager | Report and Draft Strategy |
| Corporate Plan 2009/10 Key | Cabinet Council | 16 April 2009 23 April 2009 | | Leader of Council Greg Harlock, Chief Executive, Paul Swift, Policy and Performance Review Manager | Report and Performance Plan |